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7 February 1968

MEMORANDUM FOR THE RECORD

SUBJECT: Support Services Historical Program for the Quarter Ended 31 December 1967

Progress during the last quarter of 1967 was somewhat irregular, good in some areas but short of expectations in others. Following is a brief summary for each office:

- In the Office of Security personnel who have been designated to prepare portions of the history are continuing to develop reports as time will permit. The matter of using independent contractors to supplement the work now being performed by on-duty personnel is still being explored.
- The status of the history of the Office of Finance has changed little from the previous quarterly report. , a former employee, was put under contract in November and has been reviewing various sources available for research and material previously drafted. In addition one of the several monographs assigned to this Office has been completed in first draft. Outlines of the other monographs are expected shortly.
- Chapter I of the history of the Office of Communications, "The Transitional Period," has been completed and published. This chapter covers the history of the Office from 1 October 1945 through 18 September 1947. Chapter II, "The Developmental Period," covering the period 18 September 1947 through 1 July 1951 is approximately 60 percent complete.

At present the Office is contemplating a third chapter tentatively entitled "The Expansion Period" which will cover the period from 1 July 1951 to 31 December 1966. This chapter will probably contain separate sections outlining the history of each of the overseas areas and Headquarters, plus a few additional sections on the development and application of new advancements in the communications field. The main problem will be to find someone to write Chapter III as Mr. has been working under contract will reave us arter the completion of Chapter II.

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d. The vital records of the Office of Training have a great abundance of material of considerable value. Consequently the compilation of a proper history will be a formid-	
able task. Mr. has started the research on the	
period 1946-1950 and is preparing an outline. Mr.	25X1
has been working on the period 1949-1952 with parti-	
cular emphasis on paramilitary training. Mr. expects	25X1
to be able to devote at least half his time to historical	
research and writing over the next few months, but progress	
may be glow	

- Progress in the Office of Medical Services has been The press of normal duties makes it almost impossible for on-duty personnel to devote much time to historical endeavors and the Office has no annuitants which can be brought back under contract. However work is going forward on three monographs.
- The Office of Personnel is pushing forward in a very satisfactory manner. The Position Management and Compensation Division and the Records and Control Division have completed their drafts. Benefits and Services Division has completed more than half of its assigned chapters. Recruitment Division has written 90 percent of its draft The Mobilization and Military Personnel Division has written 85 percent of its assignment on "Utilization and Administration of Military Personnel." Placement Division has completed 50 percent of its project. Personnel Division got off to a late start but has completed about 10 percent of its first draft on "Administration of Contract Personnel."
- The Office of Logistics has made excellent progress with its numerous historical papers a list of which is attached.

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Support Services		
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Attachment

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STATUS REPORT - OL HISTORY

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1	Brief Historical Introduction to the Office of Logistics	First draft 30% completed
2 3a 3a(1)	Current Mission, Organization, and Functions of OL, etc. Brief History of Planning Staff Brief History of the Transportation Division	Draft completed
•		•
3 b	Brief History of Security Staff	50% completed
3 a	Brief History of Personnel Staff	Researching
3º(2)	- Logistics Support	Draft completed
(3)	Supply Support	Researching
3d e(1)	Brief History of Supply Division Development of Property Systems and Accountability	Outline completed
3e(3)	Supply Support	Draft completed
3e(4)	Supply Support	Researching

Approved For Release 2006/11/11: CIA-RDP84-00780R002200080026-4 Draft completed Supply Support .7, 8, 9, & 10 -Draft completed 13 being researched with area division 20% completed OL Acquisition of Materiel for 25X1 75% completed Vietnam - Supply Support Draft completed Printing Services Division 40% completed Logistics Services Division

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Procurement

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25X1	(3)	OL Management and Support in Acquisition	•

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3k(3)	Procurement in Connection with		Draft completed 25X
25X1			
3x(4)	Incentive Contracting		Draft completed
^{25×1} L 3 k(5)	Cost Reduction through Procureme	nt	Draft completed

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